

Meeting of February 18, 2016 Maintenance

A meeting of the Joint Meeting was held on the above date at the Maplewood Municipal Building at 4:00 p.m. Chairperson Levison in the Chair.

The Executive Director read the following statement:

Pursuant to Section #5, Chapter 231, P.L. 1975, notice of this meeting has been provided to the public by posting and maintaining the annual notice of the regular meetings of the Joint Meeting on the bulletin board of the Maplewood Municipal Building; by mailing the annual notice of the regular meetings for 2016 to the Star Ledger, The Home News Tribune and to the offices of the Municipal Clerks of the 11 member municipalities of the Joint Meeting and to the City Clerk of the City of Elizabeth and to the County Clerks' Office of the Counties of Essex and Union, all on December 28, 2015.

On roll call the following members were present: Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Burgess, Chaneyfield-Jenkins. Mr. Cirilo arrived at 4:10 p.m.

Also in attendance were Messrs. McGhee, Dowhan, Terrezza, Phillips, Barry, Berkeley, Esq. and Ms. DeFrancis of Joint Meeting; E. Webster, O. Weaver and J. Noble Esq. of Inglesino, Webster, Wyciskala & Taylor, LLC; Joint Meeting's Consultants CME Associates (CME), AVA Consulting LLC (AVA), Global Logistics Group (GLG) and Ms. A. Carollo of Zinn Graves & Fields.

The Chairperson led the pledge of allegiance.

On motion by Ms. Chaneyfield-Jenkins, seconded by Mr. Florio, the minutes of the last meeting were approved as printed. On roll call; ayes, Messrs. Whitaker DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Mayor Hokanson, seconded by Mr. Florio, the **Treasurers Report** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Mayor Hokanson, seconded by Mr. Florio, Resolution 029, Confirming the Committee Appointments made by the Chairperson of the Joint Meeting for 2016 was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

It now being 4:10 p.m. Mr. Cirilo arrived.

With regard to R-031 the Chairperson of the P&P Committee explained that in January the bids were rejected and rebid due to concerns the Board had with the current firm. On February 5th two (2) bids were received. After review the recommendation is to continue with our current firm because of the other bidder's inability to produce any references and their inexperience. However, it has been suggested that the scope of services be limited, names of firms be submitted by the Board for a contingency basis and that a representative of the firm attend the meetings. They should develop an article about the fact that during Superstorm Sandy, Joint Meeting was probably the only facility that did not lose power and continued operating. In addition, any awards received by Joint Meeting should be made known.

Ms. A. Carollo of Zinn Graves & Field stated that she was sorry to hear that the Board had concerns regarding her firm. During the Passaic River litigation they were under the impression that Joint Meeting wanted to keep a very low profile. However, a multitude of information was put out not only through Joint Meeting's website (which is still up and can be accessed) but also through the media.

In addition, they arranged interviews for Joint Meeting's legal team, kept them abreast of what was happening and sent all clipping to the Board. As to the lobbying firm, they could have been more responsive.

Ms. Carollo stated that her firm is dedicated and will try their utmost to make sure the public is aware of the good Joint Meeting does.

The following verbal report was given:

Personnel & Procurement Committee: Chairperson Chaneyfield-Jenkins stated that the Committee had met, discussed and recommends authorization of the following: RFQ's for Public Relations Services (R-030); award of contract to Zinn Graves & Field for Public Relations Services (R-031); Furnishing and Delivering Iron Sponge Media (R-032); furnishing and delivering Non Bacterial Biological Enhancer for Anaerobic Digester Gas Production (R-033); Cogeneration Facility Activated Carbon Media Supply, Removal, Disposal and Reloading of Vessel #301 (R-034); providing Pipeline Cleaning Services to the JMEUC Trunk Line Collection System on an "As Needed Basis" (R-035) and Sludge Conditioning Facility (R-036).

On motion by Mayor DeLuca, seconded by Ms. Burgess, Resolution 030, Approving the Qualifications for Professional Services and Extraordinary Unspecifiable Services was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Ms. Burgess, Resolution 031, authorizing a Contract with Zinn Graves & Field, Inc. for Public Relations Services was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Ms. Chaneyfield-Jenkins, Resolution 032, awarding a Contract to Nichem Company for Furnishing and Delivering Iron Sponge Media was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Mr. Florio, Resolution 033, awarding a Contract to JSH International LLC for Furnishing and Delivering Non-Bacterial Biological Enhancer for Anaerobic Digester Gas Production was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Ms. Chaneyfield-Jenkins, seconded by Mr. Florio, Resolution 034, awarding a Contract to Theia Air, LLC for Co-Generation Facility Activated Carbon Media Removal, Disposal and Reloadng, of Vessel #301 was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Ms. Chaneyfield-Jenkins, seconded by Mr. Florio, Resolution 035, awarding a Contract to Pipe and Plant Solutions, Inc. for providing Pipeline Cleaning Services to the JMEUC Trunk Line on an "As Needed Basis" was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

With regard to Resolution 036 CME Associates explained that 6 bids were received for sludge conditioning and the purpose is to change the nature of the sludge so that it has more beneficial reuse. The three (3) lowest bids are within 5% of each other and therefore the bids are considered good bids and they recommend that the project be awarded to Coppola Services Inc. who has done work for the Joint Meeting in the past.

On motion by Ms. Burgess, seconded by Mayor DeLuca, Resolution 036, awarding a Contract to Coppola Services Inc. for the Sludge Conditioning Facility was adopted. On roll call; ayes, Messrs.

Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

In answer to a question about a spike in the electric CME Associates explained that it was partially due to the cold snap and the new aerators that were put on line. It could also be due to new meters installed by PSE&G. We have been in discussions with them on trying to resolved this problem as their figures do not tally up the same as Joint Meeting's.

On motion by Mr. Florio, seconded by Mayor DeLuca, the **Annual 2015 Operations, 2015 Clean Water Enforcement, Treatment Plant and Industrial Pretreatment Reports** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

On motion by Mr. Florio, seconded by Mayor DeLuca, **Labor & Employment Counsel, Special Counsel for Pretreatment Violations and Engineering Reports** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

The correspondence was received and will be filed.

The Executive Director stated that a pamphlet was received and included in the members packet from Foley Power Systems highlighting the fact that Joint Meeting was operational during Superstorm Sandy. CME Associates and Joint Meeting's staff are quoted in the article. In addition, Foley came on-site and made a very impressive film which is on E Tube. A copy of the pamphlet was also given to Zinn Graves & Fields.

In answer to a question whether there was any kind of security breach CME Associates explained that there are 32 cameras around the perimeter and in the buildings. There is nothing that was filmed that would indicate access weakness. The facility is well lit and there is barbed wire on top of the fence surrounding the entire grounds. Anyone coming on site is known to staff and any tours conducted such as schools, are under the authority of the teachers and pictures are taken of everyone on the tour. However, we are always looking to make the facility safer.

CME Associates further explained that after 9/11 the Board immediately went to a non-chlorine disinfection system, reinforced the gates and had a security consultant come in to review the facility. In addition, the New Jersey Department of Homeland Security came in and evaluated the facilities structures and our exposures. From that study we are in the process of putting together a \$150,000.00 grant.

The Chairperson asked if there was anyone wishing to address the Board on any Joint Meeting matter with a five-minute limit. Hearing no one the Public Session was declared closed.

On motion by Ms. Chaneyfield-Jenkins, seconded by Mayor DeLuca, Resolutions 028, payment of bills was adopted. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

The Chairperson read the following statement which on motion by Mayor DeLuca, seconded by Mr. Cirilo, was received and ordered printed. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

In accordance with Section 7 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances and as the Joint Meeting is of the opinion that such circumstances presently exist as the general nature of the subject matter to be discussed is Litigation and it is anticipated at this time that this subject matter will be made public at a later date.

Upon reconvening on motion by Ms. Chaneyfield-Jenkins, seconded by Mayor DeLuca, **General Counsel Report**, having been mailed to the Board members was received and ordered printed. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

There being no further business on motion by Ms. Chaneyfield-Jenkins, seconded by Mr. Florio, the meeting then adjourned to meet again on Thursday, March 17, 2016, at the Maplewood Municipal Building at 4:00 p.m. unless called earlier by the Chair. On roll call; ayes, Messrs. Whitaker, DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Cirilo, Ms. Burgess and Chaneyfield-Jenkins; nays, none.

Respectfully submitted,

Carl Hokanson
Secretary