

Meeting of March 17, 2011
Maintenance

A meeting of the Joint Meeting was held on the above date at the Maplewood Municipal Building at 4:00 p.m. Chairperson Leventhal in the Chair.

The Chairperson read the following statement:

Pursuant to Section #5, Chapter 231, P.L. 1975, notice of this meeting has been provided to the public by posting the notice of the meeting of the Joint Meeting on the bulletin board of the Maplewood Municipal Building; by mailing the notice of the meeting to the Star Ledger, The Home News Tribune and to the offices of the Municipal Clerks of the 11 member municipalities of the Joint Meeting and to the City Clerk of the City of Elizabeth and to the County Clerks' Offices of Essex and Union, all on December 17, 2010.

On roll call the following members were present: Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars (alternate), Ms. Jones and Leventhal. Ms. Spango arrived at 4:10 p.m. and Mayor Accardi arrived at 4:20 p.m.. Mayor Florio notified the office that he would be unable to attend today's meeting.

Also in attendance were Messrs. McGhee, LaMendola, Terrezza, Sforza, Barry, Phillips, Akinokun and Ms. Rufolo of Joint Meeting; E. Webster and J. Nobel Esq. of Trenk, DiPasquale et al. and Mr. H. Johnsen of CME Associates.

The Chairperson led the pledge of allegiance.

On motion by Mr. Brewer, seconded by Ms. Jones, the minutes of the last meeting were approved as printed. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Ms. Jones and Leventhal; nays, none; abstaining, Mr. Bomgaars.

The **Treasurer's Report** having been mailed to the Board members, on motion by Ms. Jones, seconded by Mr. Brewer, was received and ordered printed. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones and Leventhal; nays, none.

The following verbal report was given:

Personnel & Procurement Committee: Mr. Rice stated that the Committee had met, discussed and recommends authorization of the following: receipt of bids for Replacement of High Solids Pump and Non-Bacterial Biological Enhancer for Anaerobic Digester Gas Production (R-025); awarding a contract to CME Associates for Digester No. 2 Cleaning and Modifications (R-028), awarding a contract to CME Associates for Professional Services for Digester Gas Upgrades (R-029) and extending contract of Synagro-WCWNJ, LLC for Bio-solids Hauling and Beneficial Reuse (R-030).

It now being 4:10 p.m. Ms. Spango arrived.

On motion by Mr. Brewer, seconded by Mr. Rice, Resolution 028, awarding a contract to CME Associates for Professional Services for Digester No. 2 Cleaning and Modifications was adopted. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Spango and Leventhal; nays, none.

On motion by Mr. Brewer, seconded by Ms. Jones, Resolution 029, awarding a contract to CME Associates for Professional Services for Digester Gas Upgrades; Resolution 025, authorizing the Procurement by Public Bidding of Various Services, Equipment and Materials and Resolution 030, authorizing the Extension of Contract with Synagro-WCWNJ, LLC for Biosolids Hauling and Beneficial Reuse were adopted. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Spango and Leventhal; nays, none.

On motion by Mr. Rice, seconded by Ms. Spango, the **2010 Annual User Charge Apportionment Report** having been mailed to the Board members was received and ordered printed. On roll call; ayes, Messrs. Green Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

On motion by Ms. Jones, seconded by Mr. Bomgaars, the **2010 Operations Report and 2010 Surplus Report** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

On motion by Mr. Brewer, seconded by Mr. Rice, the **Treatment Plant Report and Industrial Pretreatment Report** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

On motion by Ms. Jones, seconded by Mr. McDermott, **Counsel, Conflict Counsel and the Engineer's Reports** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

The Correspondence will be printed in the minutes.

The Chairperson asked if there was anyone wishing to address the Board on any Joint Meeting matter with a five-minute limit. Hearing no one the Public Session was declared closed.

The Executive Director stated that as recommended by the Board a tab has been added to our website which includes the 2011 Summary Budget, today's agenda and the January and February minutes. To be added when received is the 2010 Audit Report.

The Executive Director further stated that with regard to the Board's request of the impact of potential retirees there are currently 25 employees who could retire. Eleven employees have put in their retirement papers and are waiting to see what is going to happen with regard to the pension. Three employees, the Deputy Executive Director/Chief Engineer, with approximately 28 years of service, the Superintendent with approximately 25 years of service and the Assistant Secretary/Financial Assistant with 40 years of service have submitted their papers. As of today, there are 2 employees, 1 with 38 years of service and the other with 25 years of service, who already had their papers in.

The Chairperson read the following statement which on motion by Mr. Brewer, seconded by Mr. Bomgaars, was received and ordered printed. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none:

In accordance with Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permitting the exclusion of the public from a meeting in certain circumstances and as the Joint Meeting is of the opinion that such circumstances presently exist as the general nature of the subject matter to be discussed is Personnel and it is anticipated at this time that this subject matter will be made public at a later date.

Upon reconvening it was noted that Mayor Accardi arrived at 4:20 p.m.

Resolution 026, Employment Agreement was tabled.

On motion by Mr. Brewer, seconded by Mr. Rice, Resolution 023, Payment of Bills and Resolution 024, Second Quarter Assessment were adopted. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Accardi, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

On motion by Mr. Brewer, seconded by Ms. Jones, Resolution 027, Designating Official Financial Institution was adopted. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice,

Accardi, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

Unfinished business – the Chairperson stated that left over from a previous meeting is the travel/conference policy. We did see that it seems to be a good policy in effect. However, the policy in its outset in terms of purpose mentions the employees and the Board. Yet later on it only talks about employees doing this or submitting that, etc. So we asked that it be updated so that the Board and the employees are parallel and that a copy be sent to the Board members.

The Executive Director stated that the policy has been updated and a copy will be sent to the members.

New business – in reply to the Chairperson's question with regard to there being no meeting July and August, Counsel Webster explained that it could be done telephonically, electronically, etc.

Mr. Levison stated that at the February meeting it was suggested that an article about the Co-Gen Facility be put together and sent to the League of Municipalities magazine. We will also apply for the Governor's Excellence Award.

The Executive Director stated that also has been done and a copy will be sent to the members.

There being no further business on motion by Mr. Levison, seconded by Mr. McDermott, the meeting then adjourned to meet again on Thursday, April 21, 2011, at the Maplewood Municipal Building at 4:00 p.m. unless called earlier by the Chair. On roll call; ayes, Messrs. Green, Brewer, McDermott, Rice, Accardi, Levison, Bomgaars, Ms. Jones, Leventhal and Spango; nays, none.

Respectfully submitted,

Patricia Rufolo
Assistant Secretary