

Meeting of October 17, 2019 Maintenance

A meeting of the Joint Meeting was held on the above date at the Maplewood Municipal Building at 4:00 p.m. Chairperson DeLuca in the Chair.

The Executive Director read the following statement:

Pursuant to Section #5, Chapter 231, P.L. 1975, notice of this meeting has been provided to the public by posting and maintaining the annual notice of the regular meetings of the Joint Meeting on the bulletin board of the Maplewood Municipal Building; by mailing the annual notice of the regular meetings for 2019 to the Star Ledger, The Home News Tribune and to the offices of the Municipal Clerks of the 11 member municipalities of the Joint Meeting and to the City Clerk of the City of Elizabeth and to the County Clerks' Office of the Counties of Essex and Union, all on December 29, 2018.

On roll call the following members were present: Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow. Ms. Johnson and Burgess notified the office that they would be unable to attend today's meeting.

Also in attendance were Messrs. McGhee, Dowhan, Barry, Berkeley, Esq. and Ms. Johnson, Shultz and DeFrancis of Joint Meeting; E. Webster Esq. of Inglesino, Webster, Wyciskala & Taylor, LLC, J. Burke, Esq. of Scarinci Hollenbeck, and Joint Meeting's Consultants CME Associates (CME), AVA Consulting (AVA) and Global Logistics Group (GLG).

The Chairperson led the pledge of allegiance.

On motion by Mr. Guarino, seconded by Mr. Florio, the minutes of the last meeting were adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

On motion by Mr. Florio, seconded by Mr. DeAugustine, the **Treasurer's Report** having been mailed to the Board members was received and ordered printed. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

Personnel & Procurement Committee: Mr. Florio reported that the Committee had met, discussed and Recommends authorization of the following: Furnishing and delivering Dry Bulk Polymer (R-102); Purchase Orders Circuit Breaker (R-103); Durt Hawg Belt Pre-Cleaners (R-104); Natural Gas Supply Online Auction (R-105) and Amending Contract New Work Uniforms on a Rental Basis (R-106).

On motion by Mr. Florio, seconded by Mr. Bowman, Resolution 102, awarding a Contract to Polydyne Inc. for Furnishing and Delivering Bulk Dry Polymer was adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

On motion by Mr. DeAugustine, seconded by Mr. Ramos, Resolution 103, Purchase Order to Circuit Breaker Sales Ne Inc. for furnishing and delivering one (1) DS 416 Circuit Breaker was adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

On motion by Mr. Bowman, seconded by Mr. Ramos, Resolution 104, Purchase Order to Northeast Industrial Tech, Inc. for Furnishing and Delivering Durt Hawg Belt Pre-Cleaners was adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

On motion by Mayor Eglow, seconded by Mr. Guarino, Resolution 105, authorizing the Purchase of Natural Gas Supply for Public Use through an Online Auction Website and authorizing the Execution of a Contract with Supplier with the Winning Bid in the Auction was adopted. On roll call;

ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

On motion by Mr. Bowman, seconded by Mr. DeAugustine, Resolution 106, amendment to contract with All Clean Rental Services, Inc. for Furnishing and Delivering New Work Uniforms On A Rental Basis was adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

Following the distribution of the 2020 Draft Budget to the members, a thorough, in-depth discussion was held on the methodology used to prepare the budget, with the Board agreeing that possible changes may be needed such as an executive summary (showing actual numbers rather than estimated), show a comparison of the current year and the previous year, the transferring of funds from one (1) account to another on line items (over/under) and perhaps preparing the budget earlier so that the Board would have more time for review and their input. They do not want to hamper the staff or the operation of the facility, however, they need to have more detailed financial information. For example, if money needs to be transferred from one (1) account to another, which could change a line item amount, perhaps a percentage could be used over the budget line item before the Board would need to be notified and approve such a move.

The Director of Finance and Administration stated that it would be no problem to give the Board financial reports as she already does a monthly tracking report showing a comparison of the present and previous years actual and budgeted numbers and transfers of funds between general ledger accounts.

It was the consensus of the Board, that going forward, the financial report prepared by the Director of Finance and Administration be included in their monthly packet.

On motion by Mr. Guarino, seconded by Mr. DeAugustine, the **Treatment Plant and Industrial Pretreatment Reports** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

On motion by Mr. Guarino, seconded by Mr. Bowman, the **General Counsel; Labor & Employment Counsel; Special Conflict for Pretreatment Violations Hunt, Hamlin & Ridley and Antonelli Kantor, P.C. (no report) and Engineer's Reports** having been mailed to the Board members were received and order printed. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

The correspondence was received and will be filed.

On motion by Mr. Florio, seconded by Mr. Guarino, Resolution 101, approving Payment of Bills was adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

With regard to Resolution 107 the Director of Finance and Administration explained that she spoke with our auditing firm, Suplee Clooney & Company, and as per their audit report confirming that everything is presented fairly and in accordance with the Governmental Accounting Standards Board.

On motion by Mr. Guarino, seconded by Mr. Florio, Resolution 107, Certifying to The Local Finance Board Its Compliance Regarding Annual 2018 Audit Pursuant to N.J.S.A. 40A:5A-17 was adopted. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

The Chairperson asked if there was anyone wishing to address the Board on any Joint Meeting matter with a five-minute limit. Hearing no one the Public Session was declared closed.

New business: the Executive Director stated that the League of Municipalities/AEA will be held in Atlantic City, November 19th thru the 21st .

The Superintendent stated that he would like to commend Joint Meeting's employees for their dedication and the proactive steps taken by them during a power outage at the plant last night in getting the plant back up and running with minimum consequences.

It was the consensus of the Board that a letter of appreciation be sent to the employees for their efforts and dedication.

There being no further business, on motion by Mr. DeAugustine, seconded by Mr. Florio, the meeting then adjourned to meet again on Thursday, November 14, 2019, at the Maplewood Municipal Building at 4:00 p.m. unless called earlier by the Chair. On roll call; ayes, Messrs. DeAugustine, DeLuca, Ramos, Petrosky, Clarke, Bowman, Florio, Guarino and Ms. Eglow; nays, none.

Respectfully submitted,

Joseph M. Florio
Secretary