

## Meeting of November 10, 2016 Maintenance

A meeting of the Joint Meeting was held on the above date at the Maplewood Municipal Building at 4:00 p.m. Chairperson Levison in the Chair.

The Executive Director read the following statement:

Pursuant to Section #5, Chapter 231, P.L. 1975, notice of this meeting has been provided to the public by posting and maintaining the annual notice of the regular meetings of the Joint Meeting on the bulletin board of the Maplewood Municipal Building; by mailing the annual notice of the regular meetings for 2016 to the Star Ledger, The Home News Tribune and to the offices of the Municipal Clerks of the 11 member municipalities of the Joint Meeting and to the City Clerk of the City of Elizabeth and to the County Clerks' Office of the Counties of Essex and Union, all on December 28, 2015.

On roll call the following members were present: Messrs. DeLuca, Tillotson, Hokanson, Levison, Florio, Ms. Talmadge and Chaneyfield Jenkins. Mr. Sun arrived at 4:25 p.m. Messrs. Whitaker and Guarino and Ms. Burgess notified the office that they would be unable to attend today's meeting.

Also in attendance were Messrs. McGhee, Dowhan, Terrezza, Barry, Phillips, Berkeley, Esq. and Ms. DeFrancis of Joint Meeting; E. Webster and J. Noble Esq. of Inglesino, Webster, Wyciskala & Taylor, LLC, C. Michelson Esq. of Scarinci Hollenbeck; L. Drozd of Zinn Graves & Fields and Joint Meeting's Consultants CME Associates (CME), AVA Consulting LLC (AVA), Global Logistics Group (GLG), Messrs. E. Burgess and T. Schoettle of CDM Smith and Messrs. B. Erlandsen and S. Edwards of BGIA.

The Chairperson led the pledge of allegiance.

On motion by Mayor Hokanson, seconded by Ms. Chaneyfield Jenkins, the minutes of the last meeting were approved as printed. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mr. Florio, seconded by Ms. Talmadge, the **Treasurer's Report** having been mailed to the Board members was received and ordered printed. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

The following verbal report was given:

**Personnel & Procurement Committee:** Ms. Chaneyfield Jenkins stated that the Committee had met, discussed and recommends authorization of the following: receipt of RFQ's/RFP's for Professional Services (R-107); awarding a contract for Furnishing and Delivering No. 2 Fuel Oil (R-109); awarding a contract for Excavation and Repair Services on an "As Needed" Basis (R-110); Bid Report, Rejection and Rebid for Furnishing and Delivering Bulk Dry Polymer (R-111); Purchase Order to Global Logistics Group, LLC (GLG) for providing Accounting Clerk Services (R-112); Purchase Order for Furnishing and Delivering Two (2) ABS Submersible Pumps (R-113) and the Adoption of the 2017 Budget (R-108).

The Superintendent introduced Mr. Burgess of CDM Smith, our consulting engineers, who together with Joint Meeting's staff have been working on the CSO's requirements of our NJPDES permit.

Mr. Burgess explained that DEP has already independently issued Joint Meeting and Elizabeth their own CSO permit which have 4 key requirements and the due dates of the reports (either jointly or independently) which consists of the System Characterization, Public Participation Process and Compliance Monitoring Program (CAP) with reports all due by July 1, 2018. The Long-Term Control

Plan (LTCP) is due June 1, 2020. However, the identification and evaluation of alternatives is due July 1, 2019.

With regard to the System Characterization, Joint Meeting will focus on the sanitary sewer service areas and the I/I impact on the main interceptors and WWTP capacity. The City of Elizabeth will focus on the combined sewer system, the CSO discharges and the Trenton Avenue Pump Station (TAPS).

DEP wants Joint Meeting and Elizabeth to closely work together in addressing the CSO permit requirements and they would prefer a single coordinated System Characterization report. They all want (jointly or independently) a Supplemental CSO Teams(s) comprised of Joint Meeting's 11 member municipalities, Elizabeth's 6 wards and other interested stakeholders.

DEP also wants Joint Meeting and Elizabeth to share an independently developed sewer system computer models. Joint Meeting's model would incorporate Elizabeth's model of TAPS and CSS. Elizabeth's model would incorporate Joint Meeting's model of interceptors, sanitary sewersheds and WWTP. Initial share filing has already been completed.

With regard to the LTCP, Joint Meeting and Elizabeth are required to jointly develop a single report detailing what is expected to be included in the alternatives to evaluate. Also needed to be addressed is the I/I impact and reduction compared to the increased capacity. In addition, the cost allocation and funding sources with implementation plan and schedule should be addressed in the LTCP report.

It now being 4:25 p.m., Mr. Sun arrived.

The Director of Administration and Finance introduced Messrs. Edwards and Erlandsen of BGIA.

Although Joint Meeting does not own or operate CSO outfalls they will assume some level of responsibility for regional CSO reduction.

Concern was expressed by the Board and counsel Webster with regard to a single report being done. Also whether Joint Meeting would even have a CSO problem if not for Elizabeth who has a combined sewer system.

Mr. Erlandsen gave a brief summary of the services BGIA provides to Joint Meeting such as, Budget Stability and Cost Savings, Safety and Loss Control Services, Loss Control planned for 2017 and the Claims Service and Status Report.

On motion by Mr. Florio, seconded by Ms. Talmadge, Resolution 107, approving the Qualifications for Various Professional Services and Extraordinary Unspecifiable Services Firms was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Ms. Chaneyfield Jenkins, Resolution 109, awarding a Contract to Allied Oil, LLC for Furnishing and Delivering No. 2 Fuel Oil was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Mr. Florio, Resolution 110, awarding a contract to Montana Construction Corp., Inc. for Excavation and Repair Services on an "As Needed" Basis was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mr. Florio, seconded by Ms. Talmadge, Resolution 111, Rejecting Bid submitted for Furnishing and Delivering Bulk Dry Polymer was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Ms. Chaneyfield Jenkins, Resolution 112, authorizing a Purchase Order to Global Logistics Group, LLC for Providing Accounting Clerk Services was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mayor DeLuca, seconded by Ms. Talmadge, Resolution 113, authorizing a Purchase Order to Reiner Pump Systems, Inc. for Furnishing and Delivering Two (2) ABS Submersible Pumps was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Ms. Talmadge, seconded by Ms. Chaneyfield Jenkins, Resolution 108, Joint Meeting of Essex and Union Counties Budget was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mr. Florio, seconded by Ms. Chaneyfield Jenkins, Resolution 106, payment of bills was adopted. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mr. Florio, seconded by Mr. Tillotson, the **Treatment Plant and Industrial Pretreatment Reports** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mr. Sun, seconded by Mayor DeLuca, the **Counsel, Labor & Employment Counsel, Special Counsel for Pretreatment Violations and Conflicts and Engineering Reports** having been mailed to the Board members were received and ordered printed. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

On motion by Mr. Florio, seconded by Mayor DeLuca, the correspondence was received and will be filed. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

The Chairperson asked if there was anyone wishing to address the Board on any Joint Meeting matter with a five-minute limit. Hearing no one the public session was closed.

There being no further business on motion by Mr. Florio, seconded by Mayor DeLuca, the meeting then adjourned to meet again on Thursday, December 15, 2016, at the Maplewood Municipal Building at 4:00 p.m. unless called earlier by the Chair. On roll call; ayes, Messrs. DeLuca, Tillotson, Hokanson, Levison, Sun, Florio, Ms. Talmadge and Chaneyfield Jenkins; nays, none.

Respectfully submitted,

Carl Hokanson  
Secretary